

TELANGANA STATE PUBLIC SERVICE COMMISSION

TSPSC New Registration (OTR) User Manual

Secretary,

Telangana State Public Service Commission, Prathibha Bhavan, M.J.Road, Nampally, Hyderabad 500001, Telangana



Centre for Good Governance

Survey No. 91, Near Outer Ring Road Chowrasta, Gachibowli, Hyderabad 500 032,

Telangana, India.

Website: https://www.tspsc.gov.in/





After login to the main website the user has to select the New Registration (OTR) services to register OTR.

Telanga	na State Public	Service Con	nmission		1	-
	🛃 New Registration	C Edit OTR	Know Your TSPS	SC ID Update M	Nobile Number	
		🛃 One	Time Registration			
			Mobile Number			
		, 7 -	714623 C			
			Captcha			
			Get (9TC		
		WZ-	Already Registered	? Candidate Login		
			User 1	Manual		

After clicking the New Registration (OTR) service the above mentioned screen will appear. In this the user need to provide the Mobile Number and need to enter the Captcha click on the Get OTP button.

Telangana State Pi	STSPSC OTR	- NEW ARROW
Ar New Registration	OTP Authentication OTP Sent to Registered Mobile Number 756996**** 123456 is the Test OTP Please wait for few seconds to receive the OTP	odate Mobile Number
	Starrage C	
	563724 CAPTCHA 563724	
	Readed One Code Code Already Registered? Candidate	IBy CGG

After clicking the Get OTP the above mentioned screen will appear in this the user need to enter the OTP and Captcha then click on the Submit button.

C TSPSC OTR	0	С	Telangana State Public Service Commission	© 11:02 🤌 🚺 👲
≡ Home		4	For security reasons do not refresh the url	Last successfull login: 22/02/2024 10:54:04 AM 🍙 / Candidate Services / New OTR
E Candidate Services	~		I New OTR Application Form	
New OTR			TSPSC OTR	c: -
≡ Reports			Cli Audhaar & Basic Details @ Address Details @ School Study # Educational & Certificates Upload # Declaration Details If I If I	
			Ca Aadhaar Details	^ ·
			Unique Identification Number (UID)/Aadhaar Number Name as in (UID)/Aadhaar Card	
			ENTER CANDIDATE AADHAAR ENTER CANDIDATE NAME	
				Previous Next Preview

After successful login the above mentioned screen will appear with Aadhaar Details tab in this the user need to provide the Aadhaar Details like Aadhaar Number and Name.

ISPSC OTR	• •	Telangana State Public Service Commission	O 15:16 🖉 🚺 🙂
		A For security reasons do not refresh the url	Last succssfull login: 22/02/2024 10:54:04 AM 🍙 / Candidate Services / New OTR
Candidate Services	~	New OTR Application Form	
New OTR		TSPSC OTR	C −
		Cli Asdraar & flusic Details @ Address Details # School Study # Educational Qualification Details & Certificates Upload	
	l	Asdhaar Details Unique Identification Number (UID)/Aadhaar Number Neme as in (UID)/Aadhaar Card	
			Previous Next Preview

After submitting the Aadhaar Details the user need to click on the Next button.

El Aadhaar Details	ss Details 🖉 School Details	Study Certificates Upload	# Declaration :
Personal Details			
Name as in SSC or Equivalent Certific	ite:	Gender:	Date of Birth :
		○ Male ○ Female ○ Transgender	Select your Date of Birth
Place of Birth District:		Mandal:	Village:
Select District	*	Select an option	Enter Native Village Name
Community:			
Select Community	~		
Father's Name:		Mother's Name:	Mother Tongue:
Enter Father's Name as appearing in Dateof	Birth Proof Certificate	Enter Mother's Name as appearing in Dateof Birth Proof Cen	Select 🗸
Religion:		Identification Marks 1:	Identification Marks 2:
-Select	~	Enter IdentificationMark as per X standard	Enter IdentificationMark as per X standard
Are you a Differently Abled Person?	○ Yes ○ No		
Are you an Ex-Service Person?	○ Yes ○ No		
Are you claiming Sports reservation?	○ Yes ○ No		
Have you worked as Instructor in NCC	? O Yes O No		
Are you an Employee?	○ Yes ○ No		
			Activate Windows
			Previous Next Preview

After completion of the Aadhaar Details tab the Basic Details tab will appear like mentioned in the above screen in this the user need to fill all the Basic details related to He/she.

Name as in SSC or Equivalent Certificate:		Gender: ● Male ○ Female ○ Transgender	Date of Birth :
Place of Birth District:		Mandal:	Village:
	•	· ·	
Community:		If BC (Do you come under)	
	~	○ Creamy Layer Non-Creamy Layer	
		Note: You have to produce Non-Creamy Layer Certificate at the appropriate time issued by the Competent Authority(Tahslidar) when ever asked by the Commission.	
Father's Name:		Mother's Name:	Mother Tongue:
Religion:		Identification Marks 1:	Identification Marks 2:
	~		
Are you a Differently Abled Person?	🔿 Yes 🔍 No		
Are you an Ex-Service Person?	O Yes 🖲 No		
Are you claiming Sports reservation?	O Yes 🖲 No		
Have you worked as Instructor in NCC ?	🔿 Yes 🖲 No		

After filling the Basic Details the user need to click on the Next button to move further.

🖹 Address Details		
Address for Correspondence		
Flat/House No, Floor, Building:	Colony/Society, Street, Locality/Area, Village	Town/City/District
Enter Flat/House No, Floor, Building	Enter Colony/Society, Street, Locality/Area, Village	Enter Town/City/District
State	Pincode	
Catas Otata	Feler Discode	
Permanent Address if different from a	above	
Permanent Address if different from a	applicable) Colony/Society, Street, Locality/Area Village	Town/City/District
Permanent Address if different from a Same as Address for Correspondence(Tick if Flat/House No, Floor, Building Enter Flat/House No, Floor, Building	applicable) Colony/Society, Street, Locality/Area,Village Enter Colony/Society, Street, Locality/Area,Village	Town/City/District Enter Town/City/District
Permanent Address if different from a Same as Address for Correspondence(Tick if Flat/House No, Floor, Building Enter Flat/House No, Floor, Building State	applicable) Colony/Society, Street, Locality/Area,Village Enter Colony/Society, Street, Locality/Area,Village Pincode	Town/City/District Enter Town/City/District
Citien state Permanent Address if different from a Same as Address for Correspondence(Tick if Flat/House No, Floor, Building Enter Flat/House No, Floor, Building State Enter State Enter State	applicable) Colony/Society, Street, Locality/Area,Village Enter Colony/Society, Street, Locality/Area,Village Pincode Enter Pincode Enter Pincode	Town/City/District Enter Town/City/District
Permanent Address if different from a Same as Address for Correspondence(Tick if Flat/House No, Floor, Building Enter Flat/House No, Floor, Building State Enter State e-Mail ID	applicable) Colony/Society, Street, Locality/Area, Village Enter Colony/Society, Street, Locality/Area, Village Pincode Enter Pincode Mobile No.	Town/City/District Enter Town/City/District

After completion of the Basic details the Address Details tab will appear like mentioned in the above screen.

Address for Correspondence		
Flat/House No, Floor, Building:	Colony/Society, Street, Locality/Area, Village	Town/City/District
State	Pincode	
Permanent Address if different from	above	
	if applicable)	
Same as Address for Correspondence(Tick	n applicable)	
Same as Address for Correspondence(Tick Flat/House No, Floor, Building	Colony/Society, Street, Locality/Area, Village	Town/City/District
Same as Address for Correspondence(Tick Flat/House No, Floor, Building	Colony/Society, Street, Locality/Area, Village	Town/City/District
Same as Address for Correspondence(Tick Flat/House No, Floor, Building	Colony/Society, Street, Locality/Area, Village Pincode	Town/City/District
Same as Address for Correspondence(Tick Flat/House No, Floor, Building State Address for Correspondence(Tick	Colony/Society, Street, Locality/Area,Village	Town/City/District

After filling the Address Details in this tab then user need to click on the Next button.

	Details								
G.O.RT.No.272,	DIDATURE: (AS PER THE PR REVENUE(DA) DEPT., DATEI	ESIDE D: 12.0	NTIAL ORDER 7.2021)	2018) (G.O.MS.NO.124, G.	.A. (SPF-M	C) DEPT., DATED:30	0.08.2018, G.O.	MS.NO.128, GA(SPF-I) DEPT., DA	ATED: 30.06.2021 and
Study Class/ Residence	Academic / Resided Year		Type of study	District		Mandal		Village/Ward Number/Town	School Name
1st Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
2nd Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
3rd Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
4th Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
5th Class	Academic Year	~	Туре- 🗸	Select District	*	Select	~	Enter Village/Ward Number/Town	Enter school name
6th Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
7th Class	Academic Year	~	Туре- 🗸	Select District	~	Select	~	Enter Village/Ward Number/Town	Enter school name
The following a Zone-I - Kalest Zone-II - Basar Zone-II - Rajar Zone-IV - Bhac Zone-V - Yadar Zone-VI - Char Zone-VI - Jogu Note: Multi Zone I : Z	re the zones in the Telangana Stat waram : Jaya Shankar Bhupalapa a : Adlabad Jagital Nirmal Nizama ma: Namareddy Karimagaz (Medi radri : Bhadradri-Kothagudem, Har dri : Jangaon, Nagonda, Suryapel, N minar: Hyderabad, Medichal-Maka ilamba : Jogulamba-Gadwal, Maha one-I, Zone - III, Zone - Z	ie: Ily,Kum Ibad ak,Rajan aamkon 'adadri- ijgiri,Ra bubnag	ram Bheem Asifab nna Siricilla, Siddipi da, Khammam, Mah Bhuvanagiri nga Reddy, Sangar ar, Nagarkurnool, N	ad, Mancherial, Mulugu, Ped at Jabubabad, Warangal eddy, Vikarabad arayanapet, Wanaparthy	Idapally				

After completion of the Address Details the Basic Educational Details tab will appear like mentioned in the above screen.

Details		Details	Detai	ils Q	alification	Details					
School Stu	dy Details										
LOCAL CA	NDIDATURE: (A	AS PER THE PE	RESIDI D: 12.0	ENTIAL ORD 07.2021)	ER 201	B) (G.O.MS.NO.12	24, G.A. (SPF-M	C) DEPT., DATED:30.0	0 8.2018 , G.	.O.MS.NO.128, GA(SPF-I) DEPT., D	ATED: 30.06.2021 and
Study Class/ Residence	Academic /	Resided Year		Type of stud	y Di	strict		Mandal		Village/Ward Number/Town	School Name
1st Class	1997-1998		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
2nd Class	1998-1999		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
3rd Class	1999-2000		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
4th Class	2000-2001		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
5th Class	2002-2003		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
6th Class	2003-2004		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
7th Class	2004-2005		~	Regula 🗸		Adilabad	~	Adilabad (Rural)	~		
										•	
The following Zone-I - Kale:	are the zones in t shwaram : Jaya S	the Telangana Sta hankar Bhupalapa	te: ally,Kum	ram Bheem As	ifabad,M	ancherial, Mulug	u,Peddapally				
Zone-II - Bas	ara : Adilabad,Jag	tial,Nirmal,Nizama	abad								
Zone-III - Raj	anna : Kamaredd	/,Karimnagar,Med	ak,Raja	inna Siricilla,Si	Idipet						
Zone-V - Vad	auraun , briadfadf Iadri : Jangaon Na	i-rounaguueni,Ha Ioonda Survanet '	ndmk0f /adadri.	iua, Kilaminam. Bhuvanaoiri	wanabu	uauau, warangar					
Zone-VI - Chi	arminar : Hyderab	ad,Medchal-Malki	ajgiri,Ra	inga Reddy.Sa	ngareddy	Vikarabad					
Zone-VII - Jo	gulamba : Jogular	nba-Gadwal,Maha	abubnaç	gar,Nagarkurno	ol,Naray	anapet,Wanapar	thy				
Note:											
Multi Zone I :	Zone-I , Zone - II	, Zone - III, Zone	IV								
	Zone V Zone	VI Zone - VII									Activate Windows

After filling the Basic Educational details in this tab then user need to click on the Next button.

🖾 Aadhaar 🔹 Basic Details 📄 Addr Details Details	ess 🥒 Sch Detail:	sool Study ≓ Educational S Qualification	▲ Certificates Upload	eclaration							
🞓 SSC Details											
District/State		Board		SSC Hall Ticket Num	iber	Month of Pass		Year of Pass			
Select District	~	Select	~	Enter Hall ticket No		Select	~	Select	~		
Place of Study		School Name	School Name			subjects including	Optional subjects	and languages)			
Enter Place of Study		Enter School name	Enter percentage of Ma	arks/Grade							
Select District	~	Select	~	GroupSelect Group	*	Select	~	Year			
Inter Hall Ticket Number		College Name	Place of Study Pe Enter Place of Study inc			Percentage of N including Option	ercentage of Marks/Grade (in all subjects acluding Optional subjects and languages)				
Enter Hall ücket No		Enter College name		Enter Place of Study			Enter percentage	Enter percentage of Marks/Grade			
🞓 Polytechnic Details											
District		Board		Branch		Month of Pass		Year of Pass			
Select District	~	Enter University Name		Select Group	~	Select	~	Year	~		
		College Name		Place of Study			Percentage of N	larks/Grade (in all subjec	:ts		
Diploma Hall Ticket Number											

istrict		Name of the Educational Institute /University		Group/Branch	Month of Pass		Year of Pass		
Select District	~	Select University	~	Select Group/Branch 🗸	Select	~	Year	~	
Hall Ticket/Roll Number		College Name		Place of Study		Percentage of N	/larks/Grade (in all subject	s	
Enter Hall ticket No		Enter College name		Enter Place of Study		including Optional subjects and languages)			
Thegrated Details									
District		Name of the Educational Institute /University		Group/Branch		Subject			
Select District	~	Select University	~	Select Group/Branch	~	Select Subject-	-	~	
Specialisation		Hall Ticket Number		Month of Pass		Year of Pass			
Enter Specialisation		Enter Hall ticket No		Select	~	Select		~	
College Name		Place of Study		Percentage of Marks/Grade in Deg	ree (in all	Percentage of N	/larks/Grade in PG (in all s	ubjects	
Enter College name		Enter Place of Study		subjects including Optional subject languages)	s and	Enter percentage of Marks/Grade			
				Enter percentage of Marks/Grade		Enter percentage of manks/Grade			
🗢 Post Graduation Details									
District		Name of the Educational Institute /University		Subject	Month of Pass		Year of Pass		
Select District	~	Select University	~	Select Subject V	Select	~	Select	~	
Hall Ticket/Roll Number		College Name		Specialisation	Place of Study		Percentage of Marks/G	rade (in	
Enter Hall ticket No		Enter College name		Enter Specialisation	Enter Place of S	itudy	all subjects including O subjects and languages	ptional s)	
							Cotos aconstanas of Maria	10	

District College Name Place of Study Select District- Enter College Name Enter College Name Name of the Educational Institute /University Month of Pass Year of Pass -Select University- Select Select Specialisation Hall Ticket/Roll Number Enter Specialisation Enter Hall ticket No	M.PHIL Details					
Select District Enter College Name Enter University Name Name of the Educational Institute /University Month of Pass Year of Pass -Select University Select Select Select Specialisation Hall Ticket/Roll Number Enter Hall ticket No Select Select SPET Subject Place of Study Enter Place of Study -Select University Enter Subject Enter Subject Enter Place of Study Solect Month of Acquiring PhD Year of Acquiring PhD Year of Acquiring PhD Enter topic Select Select Select	District		College Name		Place of Study	
Name of the Educational Institute /University Month of Pass Year of Pass Select University	Select District	~	Enter College Name		Enter University Name	
Select University V Select Select V Specialisation Hall Ticket/Roll Number Enter Hall ticket No V PHD Details Enter Hall ticket No V Select University- Subject Place of Study Select University- Enter Subject Enter Subject Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select	Name of the Educational Institute /University		Month of Pass		Year of Pass	
Specialisation Hall Ticket/Roll Number Enter Specialisation Enter Hall ticket No PH D Details Place of Study -Select University- Enter Subject Topic Month of Acquiring PhD Enter topic Select	Select University	~	Select	~	Select	~
Enter Specialisation Enter Hall ticket No PHD Details PAre of the Educational Institute /University Subject Place of Study -select University- Enter Subject Enter Subject Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select	Specialisation		Hall Ticket/Roll Number			
PH D Details Name of the Educational Institute /University Subject Place of Study -Select University- Enter Subject Enter Place of Study Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select Select	Enter Specialisation		Enter Hall ticket No			
PHD Details Name of the Educational Institute /University Subject Place of Study -select University- Enter Subject Enter Subject Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select						
Name of the Educational Institute /University Subject Place of Study -Select University- Enter Subject Enter Place of Study Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select	🗢 PH.D Details					
-Select University- Enter Subject Enter Subject Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select	Name of the Educational Institute /University		Subject		Place of Study	
Topic Month of Acquiring PhD Year of Acquiring PhD Enter topic Select Select	-Select University-	~	Enter Subject		Enter Place of Study	
Enter topic Select v Select v	Topic		Month of Acquiring PhD		Year of Acquiring PhD	
			Salart		Select	
	Enter topic		Select	~		*
	enter topic		Jaieu	Ť		•
Add Cualification	Additional Qualifications (if any)		Jeleu	Ť		•
Add Qualification	Enter topic Additional Qualifications (if any) Add Qualification		Jeeu	Ť		•

After completion of the Basic Educational Details the Educational Qualification Details tab will appear like mentioned in the above screens.

🖪 Aadhaar 🔒 Basic Details 🔹 🗟 Addr	ress 🖉 School Study 💼 Educational	Certificates Unload			
Details Details	Details Qualification				
🞓 SSC Details					
District/State	Board	SSC Hall Ticket Numbe	r Month of Pass	Year of Pass	
	~	~		~	~
Place of Study	School Name	Percentage of Marks/Gr	rade (in all subjects including C	Optional subjects and languages)	
10+2 Details					
District	Board	Group	Month of Pass	Year of Pass	
	*	~	*	·	~
Inter Hall Ticket Number	College Name	Place of Study		Percentage of Marks/Grade (in all subject	s s)
🐨 Dalutashnia Dataila					
District	Board	Branch	Month of Pass	Year of Pass	
Select District	✓ Enter University Name	Select Group	✓ Select	-Year	~
Diploma Hall Ticket Number	College Name	Place of Study		Percentage of Marks/Grade (in all subject	s
Enter Hall ticket No	Enter College name	Enter Place of Study		including Optional subjects and language	s)

Hall Ticket/Roll Number			v	×
Hall Ticket/Roll Number	College Name		Ý	×
Hall Ticket/Roll Number	College Name			
	Conege Marile	Place of Study	Percentage of Ma	arks/Grade (in all subjects
			including Optiona	al subjects and languages)
		L		
Integrated Details				
District	Name of the Educational Institute /University	Group/Branch	Subject	
Select District	Select University V	Select Group/Branch	✓Select Subject	~
Specialisation	Hall Ticket Number	Month of Pass	Year of Pass	
Enter Specialisation	Enter Hall ticket No	Select	✓ Select	~
College Name	Place of Study	Percentage of Marks/Grade in Degree (in all	Percentage of Ma	arks/Grade in PG (in all subjects
Enter College name	Enter Place of Study	subjects including Optional subjects and languages)	including Optiona	al subjects and languages)
		Enter percentage of Marks/Grade	Enter percentage	of Marks/Grade
Post Graduation Details				
District	Name of the Educational Institute /University	Subject Month of	f Pass	Year of Pass
Select District	Select University 🗸	Select Subject v Select	~	Year 🗸
Hall Ticket/Roll Number	College Name	Specialisation Place of	Study	Percentage of Marks/Grade (in
				all subjects including Optional

ame of the Educational Institute /University		Subject		Place of Study	
Select University	~	Enter Subject		Enter Place of Study	
pic		Month of Acquiring PhD		Year of Acquiring PhD	
Enter topic		Select	~	Year	~
Additional Qualifications (if any)					
Add Qualification					

After filling the Educational Qualifications in this tab then user need to click on the Next button.

🖪 Aadhaar Details	🛔 Basic Details	Address Details	School Study Details	Educational Qualification	▲ Certificates Upload	✓ Decaration						
🕹 Certificat	Uploads											
1. This t 2. Uploa 3. Uploa	ab details will not ding of Certificate d files in JPG or .	be auto saved s is Optional/N IPEG or PNG	l until you submit Non-Mandatory. H format with size I	the form. However, Origina between 40KB t	al Certificates sha	all have to be p	oduced at	the time of c	ertificate verifi	ation.		
					o o o o nab.							
🛓 Uploads	of Basic details											ı,
Luploads	of Basic details N. Certificate Browse											

1. Please upload the Bonafied Certificate i 2. Please upload the Residential Certificat	f the study type is Regular. e if the study type is Not Studied in any Educational	Institute.	
st Class Bonafide Certificate/Residence ertificate Biowse	2nd Class Bonafide Certificate/Residence Certificate Browse	3rd Class Bonafide Certificate/Residence Certificate Browse	4th Class Bonafide Certificate/Residence Certificate Browse
th Class Bonafide Certificate/Residence entificate	6th Class Bonafide Certificate/Residence Certificate Browse	7th Class Bonafide Certificate/Residence Certificate Browse	
Upload of Educational Qualifications Certificates			
Standard Certificate	Intermediate Certificate Browse	Graduation Certificate Browse	

1. Before filling up the application form the candidate should have a scanned image of application form. The photograph should be in colour or b/w (but clear contrast) with or goggles. Spectacles are allowed. Polaroid photos are not acceptable.	his/her photograph and signature. These sca name of the candidate and date of taking the	nned images are to be uploade photograph printed on it as sho	d during the submission of own below. It should be without cap
2. To be uploaded during the submission of online application form.			
3. Photograph [$3.5^{cm}x4.5^{cm}$] should have the name of the candidate and the date on w	which the photograph is taken printed as show	n in the sample image.	
4. Signature of the candidate shall be scanned [3.5 ^{cm} x1.5 ^{cm}] separately and uploaded	here.		
ile Format	File Size	Dimension	Sample
hotograph of Candidate in JPG or JPEG or PNG format	4KB - 50 KB	3.5cm x 4.5cm	
ignature of Candidate in JPG or JPEG or PNG format	1KB - 30 KB	3.5cm x 1.5cm	Junt 1
Photograph of the Candidate Browse	Signature of the Candidate		

 After completion of the Educational Qualification Details the Certificates Upload tab will appear like mentioned in the above screens.

Community Certificate				
Browse				
1 1				
& Bonafide Certificate/Residence Certificate				
Bonafide Certificate/Residence Certificate Note: Please upload the Bonafied Certificate Please upload the Residential Certificat	if the study type is Regular. te if the study type is Not Studied in any Educational	Institute		
▲ Bonafide Certificate/Residence Certificate Note: 1. Please upload the Bonafied Certificate 2. Please upload the Residential Certificat 1st Class Bonafide Certificate/Residence Certificate	if the study type is Regular. te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate	Institute 3rd Class Bonafide Certificate/Residence Certificate	4th Class Bonafide Certificate/Residence Certificate	
Bonafide Certificate/Residence Certificate Note: Please upload the Bonafied Certificate i Please upload the Residential Certificat Ist class Bonafide Certificate/Residence Certificate	if the study type is Regular. te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate Enumer	Institute. 3rd Class Bonafide Certificate/Residence Certificate Browse	4th Class Bonafide Certificate/Residence Certificate Browse	
	if the study type is Regular. te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate Browse	Institute. 3rd Class Bonafide Certificate/Residence Certificate Browse	4th Class Bonafide Certificate/Residence Certificate Browse	
Bonafide Certificate/Residence Certificate Note Please upload the Bonafied Certificate Please upload the Residential Certificat St Class Bonafide Certificate/Residence Certificate Browse Bro	if the study type is Regular te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate Browse	Institute. 3rd Class Bonafide Certificate/Residence Certificate Browse	4th Class Bonafide Certificate/Residence Certificate Briwse	
Bonafide Certificate/Residence Certificate Note: 1. Please upload the Bonafied Certificate 2. Please upload the Residential Certificat 1st Class Bonafide Certificate/Residence Eitowse Eitowse 5th Class Bonafide Certificate/Residence	if the study type is Regular. te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate Biowse Sth Class Bonafide Certificate/Residence	Institute. 3rd Class Bonafide Certificate/Residence Certificate Browse Th Class Bonafide Certificate/Residence	4th Class Bonafide Certificate/Residence Certificate Browse	
Bonafide Certificate/Residence Certificate Note: 1. Please upload the Bonafied Certificate 2. Please upload the Residential Certificat 1st Class Bonafide Certificate/Residence Certificate Biowse Sth Class Bonafide Certificate/Residence Certificate	if the study type is Regular. te if the study type is Not Studied in any Educational 2nd Class Bonafide Certificate/Residence Certificate Biowse Sth Class Bonafide Certificate/Residence Certificate	Institute. 3rd Class Bonafide Certificate/Residence Certificate Browse Th Class Bonafide Certificate/Residence Certificate	4th Class Bonafide Certificate/Residence Certificate Browse	

Standard Certificate	Intermediate Certificate	Graduation Certificate			
Browse	Browse	Browse			
Photograph and Signature					- 1
 Device timing up the photograph should be application form. The photograph should be or goggles. Spectacles are allowed. Polaro To be uploaded during the submission of or 	e in colour or b/w (but clear contrast) with name id photos are not acceptable. nline application form.	e of the candidate and date of taking the	e photograph printed on it as sho	wn below. It should be withou	t cap
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Constanting for unspectively and the second structure of the second struc	e in colour or b/w (but clear contrast) with name id photos are not acceptable. nline application form. name of the candidate and the date on which t d [3.5 ^{cm} x1.5 ^{cm}] separately and uploaded here. 3 format.	e of the candidate and date of taking the photograph is taken printed as show File Size	e photograph printed on it as sho vn in the sample image.	sample	t cap
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Signature of Candidate in JPG or JPEG or PNG format	1KB - 30 KB	3.5cm x 1.5cm	June 100
Photograph of the Candidate Browse	Signature of the Candidate Browse		

After completion of the Certificates Upload in this tab then user need to click on the Next button.

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53 Aadhaar Octails	🛔 Basic Details	Address Details	School Study Details	Educational Qualification	▲ Certificates Upload	✓ Declaration	
🖌 Declarati	n						
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After completion of the Certificates Upload the Declaration tab will appear like mentioned in the above screen.

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After click on the Declaration check Box the user need to click on the Preview button to see the complete preview of the OTR.

A Photograph and Signature	Photoa	raoh & Sionature
Note: Please check th	e correctness of entries, If any changes req	uire, Please click on edit Button.

After clicking the Preview button will get the complete details filled by user in last user can able to Edit Application otherwise the user need to enter captcha and then click on Submit button.

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After clicking the Submit button the screen will show Application Details with TSPSC ID. This means the candidate registration in New OTR is completed successfully.